



515 N. Main Street | Hinesville, GA 31313
PO Box 649 | Hinesville, GA 31310
912.368.5212
www.mesack.com
ME Sack Engineering
@mesackengineering
mesack



MEMORANDUM

DATE: August 11, 2025
TO: All Bidders
FROM: Logan Irvine, PM *LI*
RE: CHIP Grant, Single-Family Housing Project
City of Pembroke
MES No. 2023-89

The purpose of this memo is to provide clarification regarding the structure of parties involved, as well as bidders' options.

Engineer: M.E. Sack Engineering
Architect: Allison Ramsey Architects, Inc.
Developer: City of Pembroke
General Contractor: TBD

Bidders have the option to submit a bid for the entire project, which includes both the site work **and** all vertical home construction, or for any portion thereof.

Please note that the site work and vertical home construction are **not** to be submitted as separate bids. **All** bid submissions are due on the designated bid date.

Should the contract be awarded in parts, the site work will commence first. Upon its completion, a Notice to Proceed will be issued for the vertical home construction.

If a bidder chooses to submit a bid for only a portion of the project (e.g., only the site work or only the vertical home construction), they should use the terms "NO BID" to fill in any blank spaces on the Bid Form(s) that do not apply to their submission.

Please refer to Section II.C, Section III.A.4, and Section III.C.2 of the Bid Documents.